



TECHNICAL CIRCULAR No. 046 of 19th February 2012

To: All Surveyors/Auditor

Applicable to flag: All Flags

Subject: PANAMA : ISPS Special Instructions

Reference: ISPS

PANAMA: ISPS Special Instructions

1. This Document implements the special instructions relative to ISPS Code certification on behalf of Republic of Panama.

2. The CONARINA Auditor is responsible for the shipboard verifications.

3. ISPS Code SSP review shall be provided in accordance with these instructions. CONARINA may accept SSPs approved by Panama or by other RSOs authorized on behalf of Panama. Amendments to the SSP shall be approved by the original RSO who approved the SSP.

- 4.1 ISPS Code verifications (initial, intermediate, renewal and additional) shall be provided in accordance with these instructions
- 4.2 The Administration will consider the application of the ISPS Code to those passenger vessels, cargo vessels and high-speed crafts based only on their ITC-69 tonnage, this provision does not include MODU units. National tonnage provisions (interim scheme) will not be taken into consideration. [PMA 131, 11]
- 4.3 Upon satisfactory completion of Initial or Renewal verification audit, the attending auditor (or Port office) shall submit a report, MARSEC-41, and the short term certificate in the English language to the Panama Maritime Authority at the following e-mail address: [PMA 131, 8/9] [PMA 006-2008] [PMA 205, 4.2]

E-mail: issc@amp.gob.pa

Customer Service Center
5201 Blue Lagoon Drive, 9TH. Floor,
Miami, Fl., 33126
Tel: 1 (305) 716 4116,
Fax: 1 (305) 716 4117,
E-Mail:

joel@conarinagroup.com

Technical Head Office
7111 Dekadine Ct.
Spring, Tx., 77379
Tel: 1 (281) 370 9363,
1 (713) 204 6380

E-Mail: tho@conarinagroup.com,
houston@conarinagroup.com

Page 1 of 4

4.4 Upon satisfactory completion of the intermediate verification, the attending auditor (or port office) shall submit, as soon as possible but no later than 30 days from the date of the audit, to the Maritime Security Department of the Panama Maritime Authority the following documents (see e-mail address above): [PMA 145, 8]

- a. A copy of the Full Term ISPS Certificate duly endorsed in the corresponding space.
- b. A copy of the audit report, detailing the scope of the audit carried out, and determining if the ship is found in compliance with the approved ship security plan. The audit report shall contain:
 - .1 the auditor's signature and stamp
 - .2 the signature of the Ship Security Officer (SSO) and/or Captain of the audited ship who shall sign this document upon completion of the intermediate verification
 - .3 the ship's seal
- c. Should the preliminary report only be available for the signature and ship's seal by vessel personnel at the end of the audit, the preliminary report shall be signed and sealed as noted in 4.2.4.b above and attached to the final report prior to submittal to the Administration.

4.5 Additional Verifications

- .1 If a vessel is detained by Port State Control for ISPS related matters, an additional verification must be carried out. In cases where Port State Control requires an ISPS verification prior to the vessel's release, the additional verification shall be completed in the port where the vessel is detained. If the vessel is not required to complete an additional verification at the port of detention, the client shall be advised to schedule the additional verification at the next convenient port but no later than 3 months from the date of the detention. [PMA 207, 4.3 Note 3]
- .2 The additional audit must be authorized by the Administration before it is carried out. The request for authorization for the additional verification shall include the following information [PMA 176, 3]:
 - a) Name of the vessel
 - b) IMO number
 - c) Call sign
 - d) Date of the detention
 - e) Port State Control detention report
 - f) If the additional verification is not due to PSC deficiencies, the

Customer Service Center
5201 Blue Lagoon Drive, 9TH. Floor,
Miami, Fl., 33126
Tel: 1 (305) 716 4116,
Fax: 1 (305) 716 4117,
E-Mail:

joel@conarinagroup.com

Technical Head Office
7111 Dekadine Ct.
Spring, Tx., 77379
Tel: 1 (281) 370 9363,
1 (713) 204 6380

E-Mail: tho@conarinagroup.com,
houston@conarinagroup.com

reasons for requesting the additional verification must be stated in lieu of (d) and (e) above.

Note: If the administration fails to respond to the request of an authorization to carry an additional verification in a timely manner, the auditor can proceed with the additional verification without prior authorization. However, the Administration shall be notified, at the earliest opportunity, that the additional verification was performed without previous authorization including justification for carrying out the verification without prior authorization.

- .3 For authorization for additional verifications and submittal of relevant reports, the flag administration contact information for normal and after hours operation is: [PMA 207, 4.3]

CONTACT POINT

Phone: (507) 501-5038

Email: isps@amp.gob.pa

- .4 Upon completion of the additional audit, a copy of the audit report shall be submitted promptly to the Administration by the attending port office. [PMA 176, 4] [PMA Note 103-01-403-DGMM-NSM]
 - .5 The corrective action plan submitted in response to the deficiencies identified during an additional audit must be approved by the Administration prior to its implementation. Upon receipt of corrective action plan from the client, the auditor shall review the corrective action plan for its acceptability. If acceptable, the client's corrective action plan shall be forwarded to the Administration for their final approval. [PMA Note 103-01-393-DGMM-NSM-07]
- 4.6 The Panama Maritime Authority has designated the Company as the competent authority to receive alerts. The auditor shall verify that the company has an established procedure for notifying Panama Maritime Authority when SSAS alert is received. The Company Security Officer is required to make this notification which shall include the name and the location of the vessel where SSAS has been activated. The communication between the Company and the Panama Maritime Authority must be maintained until verification that the situation has returned to normal. [PMA 133]
- 4.7 All CSOs or new CSO due to changes, of ships flying the Panamanian flag shall have their declaration of Company Security Officer recognized by the Administration. This declaration will remain valid as long as the CSO keeps working for the same company. [PMA 206, 4.1]

Customer Service Center
5201 Blue Lagoon Drive, 9TH. Floor,
Miami, Fl., 33126
Tel: 1 (305) 716 4116,
Fax: 1 (305) 716 4117,
E-Mail:

joel@conarinagroup.com

Technical Head Office
7111 Dekadine Ct.
Spring, Tx., 77379
Tel: 1 (281) 370 9363,
1 (713) 204 6380

E-Mail: tho@conarinagroup.com,
houston@conarinagroup.com

4.8 Vessel operations in waters off the coast of Somalia

- a) Panama flagged vessels operating within the Gulf of Aden (“GoA”) and Somali basin shall implement as far practicable the Best Management Practices outlined in IMO MSC circular 1339. Vessels shall report to UKMTO Dubai while operating in these areas and increase report frequency when navigating in known high risk areas and further report when passing point A or B on the Internationally Recommended Transit Corridor (IRTC). Additionally, the vessels are required to report suspected mother ships to UKMTO Dubai and the IMB PRC and file a report immediately to UKMTO Dubai when an attack is imminent. [PMA 208, 4 and 5.1]
- b) After an incident the company shall inform the flag administration, MSCHOA, UKMTO Dubai, and the IMB as soon as possible. [PMA 208, 5]
- c) If additional security measures other than the BMPs are required by the vessel, the flag administration shall approve the additional measures. [PMA 208, 6]

4.9 Where use of Privately Contracted Armed Security Personnel onboard is considered necessary for vessel transiting in high risk areas, the Ship Operator, Owner or authorized agent is to request prior approval from the administration to carry Privately Contracted Armed Security Personnel onboard, and implement procedures in accordance with MSC.1/Circ.1405/Rev.1. Where authorization has been granted by the Administration, evidence of such authorization shall be maintained onboard. Privately Contracted Armed Security Personnel must be listed as supernumeraries on the vessel's crew list. In addition, the Administration requires that the crew is provided with the necessary training and information about the risks of having Privately Contracted Armed Security Personnel onboard. [MMC-228, 06 July 2011]

REFERENCES:

ISPS

ATTACHMENTS: No.

Kindest Regards,
Cosmin Bozenovici
Naval Architect – Conarina Technical Head Office

Technical Head Office

Customer Service Center
5201 Blue Lagoon Drive, 9TH. Floor,
Miami, Fl., 33126
Tel: 1 (305) 716 4116,
Fax: 1 (305) 716 4117,
E-Mail:

7111 Dekadine Ct.

Spring, Tx., 77379

Tel: 1 (281) 370 9363,

1 (713) 204 6380

E-Mail: tho@conarinagroup.com,
houston@conarinagroup.com

joel@conarinagroup.com